

Please do not staple

## APPLICATION FOR BROKER MEMBERSHIP

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# CIREB

Commercial and Industrial Real Estate Brokers, Inc.  
A PROFESSIONAL TRADE ASSOCIATION



449 New Karner Road, Albany, New York 12205  
518 464-0194 [www.cireb.com](http://www.cireb.com) \* [kpierce@cireb.com](mailto:kpierce@cireb.com)

### PLEASE TYPE OR PRINT CLEARLY

NAME \_\_\_\_\_ REAL ESTATE LIC.# \_\_\_\_\_

HAVE YOU BEEN A MEMBER BEFORE? Yes \_\_\_\_\_ No \_\_\_\_\_

FIRM NAME \_\_\_\_\_ FIRM PHONE \_\_\_\_\_ EXT \_\_\_\_\_

FIRM ADDRESS \_\_\_\_\_  
(Street) (City) (Zip)

FIRM WEBSITE HTTP://WWW. \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_ CELL NUMBER \_\_\_\_\_

HOME PHONE# \_\_\_\_\_

Which phone number would you like published? \_\_\_\_\_ (contact number for other members to reach out to you)

HOME ADDRESS \_\_\_\_\_  
(Street) (City) (Zip)

ARE YOU A MEMBER OF A BOARD of REALTORS® ? \_\_\_\_\_ WHICH? \_\_\_\_\_

REFERENCES: (CIREB Broker Member and 2 Others)

|       |                           |
|-------|---------------------------|
| _____ | Best way to contact _____ |
| _____ | Best way to contact _____ |
| _____ | Best way to contact _____ |

Employment History: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I am in accord with the objectives of the Commercial and Industrial Real Estate Brokers, Inc. and hereby apply for membership in accordance with said bylaws of this Association.

I agree to uphold the bylaws, statutes and other regulations, principles and ideals of this Association. In making this application, I hereby waive all claims against the Commercial and Industrial Real Estate Brokers, Inc., its officers, trustees, employees and any and all members arising out of any act in connection with the consideration, rejection or acceptance of this application.

Per Article IV, Section III of the Bylaws (Membership Qualification Criteria) :

1) Do you have a record of official sanctions involving professional misconduct ? \_\_\_\_\_

2) Do you have a recent or pending bankruptcy ? \_\_\_\_\_

3) Will you attend CIREB's Orientation Program ? \_\_\_\_\_

Note: Attendance in CIREB's Orientation Program must be completed within the first year of membership. If you do not complete this course within the first year, membership may be terminated without notice.

4) Will you abide by the National Association of Realtors Code of Ethics ? \_\_\_\_\_

5) Will you abide by the Constitution, Bylaws, Policy and Rules and Regulations of the Board, State and National Association of Realtors ? \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of applicant

#### PRINCIPAL BROKER SCHEDULE OF FEES

|          |                |                                                                                                                                                                             |
|----------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| \$200.00 | INITIATION FEE | <b>Due at time of application</b>                                                                                                                                           |
| \$426.00 | ANNUAL DUES    | <b>pro-rated and due at time of application,</b><br>If a member of GlobalMLS you will receive a \$221.00 credit<br>Please call CIREB for amount due at time of application. |

**\*Reinstatement Policy:** If the person reinstating for membership has been out for less than one-year, total amount owed on all unpaid invoices & membership dues will be charged. If the person reinstating has been out for more than one year, they will be treated as a brand-new member.

**Contact Kim Demczar, Admissions Coordinator, to submit via email at [cirebadmin@cireb.com](mailto:cirebadmin@cireb.com)**

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#### CIREB OFFICE USE ONLY

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BROKER NUMBER \_\_\_\_\_

AGENT NUMBER \_\_\_\_\_

Revised for year 2026



**CIREB**

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Arbitration Procedure and Award Representation  
(complete section A OR B)

**Section A**

I, \_\_\_\_\_, am an applicant for Principal Broker or Principal Appraiser membership in the Commercial & Industrial Real Estate Brokers, Inc. (CIREB) and do hereby certify that I am the sole or majority owner of \_\_\_\_\_ which firm I will represent through my membership in CIREB.

I understand that (1) business disputes between members of CIREB, as defined in Article 17 of the National Association of Realtors Code of Ethics as well as the Code of Ethics and Arbitration Manual, must be arbitrated rather than litigated and this responsibility is one of the basic tenets of CIREB membership; and (2) I understand and agree that the responsibility for any arbitration award shall be the joint and several obligation of myself and my brokerage/appraisal firm.

**Section B**

I, \_\_\_\_\_, am the sole or majority owner of \_\_\_\_\_ which firm will be represented in the Commercial & Industrial Real Estate Brokers, Inc. (CIREB) by \_\_\_\_\_ an applicant for Principal Broker or Principal Appraiser membership.

I understand that (1) business disputes between members of CIREB, as defined in Article 17 of the National Association of Realtors Code of Ethics as well as the Code of Ethics and Arbitration Manual, must be arbitrated rather than litigated and this responsibility is one of the basic tenets of CIREB membership; and (2) I understand that the responsibility for any arbitration award shall be the joint and several obligation of the above Principal Broker or Principal Appraiser member and the firm indicated above of which I am the sole or majority owner.

I do so subscribe.

\_\_\_\_\_  
Signature, individually and as authorized representative for:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Firm

This representation must be filed with every new application for Principal Broker or Principal Appraiser membership by every Principal Broker or Principal Appraiser member and/or the sole or majority owner of the firm.